

Job Opportunity

Seeking a full-time team player for a small, busy non-profit medical association office as Reimbursement Specialist with minimum 2 years related experience with the following qualifications. Excellent benefits package included.

Qualifications

Demonstrated knowledge of health insurance billing and collection procedures with an emphasis on Medicare and Medicaid rules.

Knowledge of HIPAA regulations.

Demonstrated expertise with CPT and ICD-10-C coding, including chart review.

Familiarity with the use of NCCI, MPFSDB and RVU based compensation methodology.

Experience working with Microsoft Office, Word, Excel and PowerPoint.

Professional coding certification preferred but not required.

Excellent written and oral communication skills.

Ability to work independently and manage multiple projects.

Participate in webinar and in-person educational presentations. Some limited travel may be required.

Strong attention to detail and accuracy.

Apply for position with cover letter and resume to teresa@idmed.org by December 7, 2018. No phone calls please.