



# Idaho Medical Association

December 19, 2011

Memo 097.11

To: IMA Members

From: Teresa Cirelli, Reimbursement and Policy

Subject: EFT Agreements Returned from Noridian Administrative Services: Medicare Administrative Contractor (MAC)

The Idaho Medical Association has heard from several offices regarding Electronic Funds Transfer (EFT) agreements sent to the Noridian Administrative Services, LLC (NAS) that were returned by the postal service as undeliverable.

The correct post office box was published (see below). Noridian staff contacted the Postmaster in Fargo, North Dakota on Friday regarding the returned mail. There was a miscommunication within the post office and mail will be accepted now. At this time, only the EFT agreements should be mailed to NAS. All other correspondence should continue to be sent to CGS/CIGNA Medicare.

NAS requests that providers submit their new *CMS 588 EFT Authorization Agreement* as soon as possible. Groups should not submit an EFT agreement for each of its members, instead only one EFT agreement is necessary for the entire Group.

Action to be taken:

1. Complete the *CMS 588 EFT Agreement* located on the CMS website at: <http://www.cms.gov/cmsforms/downloads/CMS588.pdf>
2. Print the completed form and include a copy of a deposit slip, voided check, or a letter of verification from your financial institution.
3. Ensure that the **authorized or delegated official on file with Medicare for your organization** signs the CMS 588 form using an original ink signature. Copied or stamped signatures are not acceptable.
4. Mail the completed information to:  
Noridian Administrative Services  
Attn: Provider Enrollment Part B  
PO Box 6701  
Fargo, ND 58108 – 6701

EFT forms are required for all NPI/PTAN combinations currently submitting claims to CGS/CIGNA and receiving electronic payment. Group NPI/PTANs can submit one form for the group when it is linked to one tax ID number.

Additional information regarding the MAC implementation is available on the [IMA website](#). Also watch for updates to NAS' [implementation website](#).

If you have any questions, please contact the IMA at (208) 344-7888 or email Teresa at [teresa@idmed.org](mailto:teresa@idmed.org).